



**TASM Academy of STEM Explorers  
Rules & Guidelines  
(COVID-19 precautions follow CDC guidelines)**

1. Cloth masks are required to attend. Masks with vents will not be allowed. They are not barriers to COVID. Camper's first and last name must be written on mask with permanent marker. If camper does not have cloth mask, they will not be allowed to attend until they return with mask. Face shields are not a substitute for masks.
2. Cloth masks are to be worn indoors except during lunch and when 6 feet social distancing is maintained.
3. Cloth masks must be washed each night.
4. Campers are not to share cloth masks.
5. Parent/Guardian must sign camper in and out each day. Only one parent/guardian will be allowed into museum lobby to reduce the risk of exposure.
6. Campers may take off mask outdoors or when maintaining social distancing of 6 feet.
7. Students are to use hand sanitizer, as they are leaving room, before moving onto next rotation or break. Students are to use hand sanitizer upon entering room.
8. Campers will walk while in museum. Campers may talk quietly in museum, during allowed times. Campers will listen attentively during tours. **The museum is a quiet place for learning.**
9. Cell phones will not be allowed during planned learning activities, and will be collected by teachers if they become a distraction.
10. Campers will value one another as unique and special individuals.
11. Campers will not laugh at or make fun of a person's mistakes nor use sarcasm or putdowns. TASM has a zero tolerance for bullying.
12. Campers are encouraged and expected to exhibit good manners.

I, the undersigned, understand and agree with the stated rules, concerning my child's time at TASM Space Camp.

Parent/Guardian's signature: \_\_\_\_\_

Student's signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name(s) of all child(ren) attending camp: \_\_\_\_\_



## **TASM Academy of STEM Explorers Registration & Release Form**

### **Registration and Refunds:**

Registration and payment for the Academy of Space Explorers may be completed and submitted online or in person. Full payment is required at time of registration to reserve the participant's space. Due to limited space, refunds will not be given. There will be no proration of fees for any days a participant cannot attend. Scholarship application must be submitted at the same time as registration. If the scholarship application hasn't been reviewed at the time of registration, a credit card authorization form must be completed until a determination on scholarship award is provided. Scholarships are awarded on a case-by-case basis and not guaranteed.

### **Cost per participant:**

Full time (4 days) Monday through Thursday \$300.00 per week.

Daily Drop Ins: \$80 per day.

Payment & registration must be made prior to dropping off child(ren).

### Galaxy Package (Full Program enrollment):

This package is designed for persons who would like to pay in full, for the Academy of STEM Explorers program, prior to start date. (\$300 x 6 weeks = \$1800). Benefits included are: an official flight suit, Tulsa Air and Space Museum family membership, STEM activities, tutoring, Planetarium programs, museum monogrammed cloth mask, museum monogrammed tote bag, and snacks.

### Solar System Package (Weekly enrollment):

This program is designed for persons who would like to pay weekly. (\$300 per week) Benefits included are: STEM activities, tutoring, Planetarium programs, monogrammed cloth mask, monogrammed tote bag, and snacks. Students enrolled for all 6 weeks of academy will also receive official flight suit and family membership to Tulsa Air and Space Museum at the end of the academy.

### Lunar Package (Daily Drop-in):

This program is designed for daily drop ins. (\$80 per day) Benefits of this program include STEM activities, tutoring, Planetarium programs, and monogrammed cloth mask.

### **Age Guidelines:**

The Academy of STEM Explorers program is for children in grades 3rd - 8th with no exceptions made. The participants will be divided into separate groups dependent on age.

### **Teachers:**

Science, Technology, Engineering, and Math (STEM) activities will be taught by certified teachers and will utilize data-based strategies. Some examples will include activities geared toward girls and activities geared toward under represented populations. Outside activities will be in a securely gated area.

### **Tutoring:**

Participants are responsible for bringing all materials needed for distance learning or homeschool assignments such as personal computer or tablet, headphones, and/or chargers. TASM does NOT supply computers, headphones, or chargers. Parents need to provide any specific education schedules or requirements.

### **Hours of Operation:**

The scheduled hours for the Academy of STEM Explorers are Monday through Thursday 7:30 a.m. until 5:30 p.m.

## **(Registration & Release Form con't)**

### **Pick-up and Drop-off Procedures:**

Children need to arrive between 7:30 - 8:00 a.m. and must be picked up between 5:00 - 5:30 p.m. Parent/Guardian must park their vehicle and walk their child into TASM and sign the child into the program. The check-in area for this program will be through the front doors. Parent/Guardian must also check child out during pick-up. Only 1 parent/guardian is allowed inside the museum lobby. Due to our COVID-19 prevention practices, only students and teachers are allowed past the lobby area.

### **Late Pick-Up Policy:**

There will be a late-fee assessed for children who are picked up after 5:30 p.m. The late fee is \$1.00 for each minute past 5:30 p.m. Repeated late pick-ups may result in the removal of the participant from the program, with no refund for pre-paid weeks.

### **Medical:**

TASM is not permitted to administer medication to program participants. In the event of a medical emergency, TASM will administer first aid in the best interest of the child, which may include calling emergency services as needed. Parents will be contacted if care is administered.

### **Physical Requirements:**

Some physical requirements include prolonged standing, stooping, walking, running, stretching, and climbing.

### **Dress Code:**

TASM recommends some type of athletic shoe or sneaker for comfort in varied data-based recreational activities. Flip-flops are not recommended for active recreation activities. Clothing that displays drugs, alcohol, tobacco, offensive language, excessive bagginess, or is excessively revealing will not be permitted.

### **Personal Belongings:**

Please put the child's name on all articles of clothing, masks, bags, computer, headphones, chargers, etc. Children should not bring toys, jewelry, money, or any other possession of value with them to TASM. Children will be responsible for their belongings. TASM is not responsible for lost or stolen items.

### **Behavior Management/Discipline Policy:**

TASM staff will create a fun and safe environment for participants in the program. Praise and positive reinforcement are used as effective methods of behavior management. Children who do not respond to these methods or who are destructive to others or to property will be dealt with in a professional, positive, and timely manner to correct the behavior. The following procedures will be followed for behavior management. All incident reports will be discussed privately with parents/guardians and a copy of each report will be kept on file with the Academy of STEM Explorers program.

1. In the event a child's behavior is a repeated behavior and cannot be corrected by the TASM Staff with a verbal warning or other form of behavior modification, a first incident report will be written to document and correct behavior. A copy of the report will be given to the parent/guardian the same day as the incident.
2. A second incident report will be written if the behavior is repeated or new behavior problems occur with the same child. This report will follow the same process as the first, but a one or two day suspension could accompany this report, and no refund will be provided for suspended days. A copy of the report will be given to the parent/guardian the same day as the second incident.
3. A third incident report will be completed using the same process as the first two. The TASM staff will write this report. Staff will provide this report to the parent/guardian. Incident reports will be discussed privately with a parent/guardian by a TASM staff and Director. Dismissal from the program can occur at this time.

NOTE: Immediate dismissal from the program can occur at any time given severe circumstances. Refunds for missed days due to a discipline dismissal will not be granted.

### **We have a zero tolerance for bullying.**

### **Nutrition/Snacks:**

Children will be provided a snack and drink twice a day. Participants need to bring a lunch and drink in a non-glass container daily. Lunches should be in a disposable paper or plastic bag clearly labeled with the child's name. Please do not send gum or candy.

## **(Registration & Release Form con't)**

### **Mock Schedule of Weekly Program Events:**

7:30 - 8:00 Student Arrival  
8:00 - 9:20 Tutoring student classwork as needed  
9:25 - 9:45 Snack break  
9:50 - 11:10 Tutoring student classwork as needed  
11:15 - 11:55 Lunch and supervised free time  
12:00 - 1:20. First STEM rotation  
1:25 - 2:45. Second STEM rotation  
2:50 - 4:10 Third STEM rotation  
4:15 - 4:35 Snacks  
4:40 - 5:30 Movie or craft while waiting for parent pick up

### **Waivers and Informed Consent:**

I HEREBY ASSUME ALL THE RISKS OF PARTICIPATING IN ANY/ALL ACTIVITIES ASSOCIATED WITH THIS EVENT. Including by way of example and not limitation, any risk that may arise from negligence or carelessness on the part of the persons or entities being released, from dangerous or defective equipment or property owned, maintained, or controlled by them, or because of their possible liability without fault.

I certify I am physically fit, have sufficiently prepared or trained for participation in this activity, and have not been advised to not participate by a qualified medical professional. I certify there are no health-related reasons or problems which preclude my participation in this activity.

I acknowledge that this Accident Waiver and Release of Liability form will be used by the event holders, sponsors, and organizers of the activity in which I may participate, and that it will govern my actions and responsibilities at said activity. In consideration of my application and permitting me to participate in this activity, I hereby take action for myself, my executors, my heirs, administrators, next of kin, successors and assigns as follows:

- (A) I WAIVE, RELEASE AND DISCHARGE from any liability, including but not limited to death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter occur to me including my traveling to and from this activity. THE FOLLOWING ENTITIES OR PERSONS: The Tulsa Air and Space Museum (TASM) and/or their directors, officers, employees, volunteers, representatives, and agents, and the activity holders, sponsors, and volunteers.
- (B) INDEMNIFY, HOLD HARMLESS, AND PROMISE NOT TO SUE the entities or persons mentioned in this paragraph from any and all liabilities or claims made as a result of participation in this activity, whether caused by the negligence of release or otherwise.

I acknowledge that TASM and their directors, officers, volunteers, representatives, and agents are NOT responsible for the errors, omissions, acts, or failures to act of any party or entity conducting a specific activity on their behalf.

I acknowledge that this activity may involve a test of a person's physical and mental limits and carries with it the potential for death, serious injury, and property loss. The risks include, but are not limited to, those caused by terrain, facilities, temperature, weather, condition of participants, equipment, vehicular traffic, lack of hydration, and actions of other people including, but not limited to, participants, volunteers, monitors, and/or producers of the activity. These risks are not only inherent to participants, but are also present for volunteers.

I hereby consent to receive medical treatment which may be deemed advisable in the event of injury, accident, and/or illness during this activity.

I understand while participating in this activity, I may be photographed. I agree to allow my photo, video or film likeness to be used for any legitimate purpose by the activity holders, producers, sponsors, organizers, and assigns.

The accident Waiver and Release of Liability Form shall be construed broadly to provide a release and waiver to the maximum extent permissible under applicable law.

**(Registration & Release Form con't)**

I CERTIFY THAT I HAVE READ THIS DOCUMENT AND I FULLY UNDERSTAND ITS CONTENT. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT AND I SIGN IT OF MY OWN FREE WILL.

(Please print legibly.)

Participant's signature: \_\_\_\_\_

Participant's name: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_

\_\_\_\_\_ Parent \_\_\_\_\_ Guardian (please check one)

Date: \_\_\_\_\_

Name and age of Participant(s) from same household (print): \_\_\_\_\_

Parent/Guardian Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Emergency Contacts and phone numbers (list relationship):

1. \_\_\_\_\_
2. \_\_\_\_\_



**TASM Academy of STEM Explorers  
Registration Form**

Participant #1 Information:

Full Name: \_\_\_\_\_

Nickname: \_\_\_\_\_

Male \_\_\_\_\_ Female \_\_\_\_\_

Ethnicity: \_\_\_\_\_ Caucasian, \_\_\_\_\_ Hispanic, \_\_\_\_\_ African American, \_\_\_\_\_ Native American, \_\_\_\_\_ Asian, \_\_\_\_\_ Other

If Native American-Tribal affiliation: \_\_\_\_\_ Citizenship Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Current age: \_\_\_\_\_ Current grade level: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Is this child allergic to anything? \_\_\_\_\_ If yes, explain: \_\_\_\_\_

Is this child currently taking medication? \_\_\_\_\_ If yes, explain: \_\_\_\_\_

**\*TASM Staff are not allowed to give medication to participants.**

Requesting scholarship? \_\_\_\_\_ Yes \_\_\_\_\_ No

Name and location of school where presently enrolled.

\_\_\_\_\_

Name of child's Teacher: \_\_\_\_\_



**TASM Academy of STEM Explorers  
COVID 19 Questionnaire**

Please initial understanding.  
Sign, date, and add email registration upon completion of form.

I affirm I am the guardian of the listed child(ren) and I have read and understand the current Center for Disease control guidelines regarding people at high risk for severe illness from COVID-19.

CDC guidelines: <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/index.html>

\_\_\_\_\_ **I understand and agree**

I affirm that the child(ren) listed does not suffer from, nor has ever suffered from any of the listed health concerns or, if he/she does, I affirm that I have made Tulsa Air and Space Museum staff aware by listing this information on the TASM health form and further, I accept all liability for sending my child(ren) to the academy with the noted health risks during the COVID-19 pandemic.

<https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-with-medical-conditions.html>

\_\_\_\_\_ **I understand and agree**

To reduce the risk of infection, Tulsa Air and Space Museum staff are following recommendations from the Centers for Disease Control and Preventions and recommending social distancing, frequent hand washing as well as requiring a mask for all children and staff on campus. We ask that you cover these topics with your child(ren) prior to the academy start date. These guidelines are for the safety of everyone. Children who refuse to follow the guidelines will be subject to removal from the academy with no refunds.

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

\_\_\_\_\_ **I understand and agree**

Please provide a cloth mask for your child(ren). Masks may be purchased from the museum. Children will be asked to leave until they can return with a cloth mask.

\_\_\_\_\_ **I understand and agree**

To maintain social distancing and to reduce the risk of exposure, only one parent/guardian will be allowed on-to campus for daily check-in and check-out.

\_\_\_\_\_ **I understand and agree**

All child(ren) and accompanying parent/guardian will undergo a short medical screening before entering Tulsa Air and Space Museum. If the parent/guardian or child(ren) answer yes to the following questions or have a temperature of 100.4 or above, they will be denied entry or ability to check into the academy. Child(ren) will be screened daily and will result in going home with a fever of 100.4 or above at anytime during the day.

**COVID 19 Questionnaire (con't)**

Have you been in contact with a confirmed case of COVID-19 within the last 30 days?	<b>YES</b>	<b>NO</b>
Are you experiencing a cough, shortness of breath, or sore throat?	<b>YES</b>	<b>NO</b>
Have you experienced new loss of taste or smell?	<b>YES</b>	<b>NO</b>
Have you experienced vomiting or diarrhea in the last 24 hours?	<b>YES</b>	<b>NO</b>

An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the Centers for Disease Control and Prevention, guests with underlying medical conditions are especially vulnerable. By visiting the Tulsa Air and Space Museum, you voluntarily assume all risks and liability related to COVID-19 exposure and agree to hold the Tulsa Air and Space Museum and its' employees and volunteers harmless should infection occur.

Child(ren)'s first and last name(s)

1st participant \_\_\_\_\_

2nd participant \_\_\_\_\_

3rd participant \_\_\_\_\_

Parent/Guardian first and last name: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian registration email: \_\_\_\_\_





**TASM Academy of STEM Explorers  
Media Release**

Tulsa Air and Space Museum (TASM) facility is frequently visited by news media, video/film crews, or photographers taking promotional or publicity photographs, video or film. It is highly probable that children attending the Academy will be photographed.

When registering for a program at TASM you are authorizing TASM or any entity or person authorized by it the use and reproduction of any and all photographs, video or film taken of your child. There will be no compensation to you. All negatives and positives, together with said prints, video or film are the property of TASM or the entity or person authorized or designated by it, solely and completely. You also waive any right to inspect or approve any photo, video or film taken during your visit. You affirmatively release and discharge the Tulsa Air and Space Museum from any responsibility for any distortion or manipulation, whether intentional or otherwise, of photos, video or film taken of your child during visit.

I understand my child(ren)'s names will **not** be published.

I agree to terms and conditions listed above.

Parent/Guardian first and last name: \_\_\_\_\_

Child(ren)'s first and last name:

1st participant \_\_\_\_\_

2nd participant \_\_\_\_\_

3rd participant \_\_\_\_\_

Date: \_\_\_\_\_