



# 2026 Galaxy Ball Expo Vendor Application

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**Event Date:** October 17, 2026

**Vendor Setup:** October 16 (4:00–6:00 PM) or October 17 (7:00–9:30 AM)

**Public Admission:** 10:00 AM

**Ball Reception:** 5:00 PM    **Dance:** 6:30 PM    **Event Conclusion:** 11:00 PM

## Vendor Information

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Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

EIN / Sales Tax ID: \_\_\_\_\_

## Product / Service Category

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Book Author     Jewelry     Clothing / Costuming     Beauty Products     Other

Author Name (if applicable): \_\_\_\_\_

Book Title(s) & Genre: \_\_\_\_\_

Merchandise Description: \_\_\_\_\_

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**Booth Setup Description (No open flames, helium filled balloons, glitter, confetti, rose petals or other loose material/decor.)**

Describe your display, racks, backdrops, signage, demonstrations, or special requirements (or provide an image with application to [events@tulsamuseum.org](mailto:events@tulsamuseum.org) ):

**Booth Selection & Investment: for entire day.**

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- Table (6–8 ft) – \$125
- 10x10 Booth Space – \$200
- Electricity Add-On – \$50

**Total Due:** \$ \_\_\_\_\_

## Prohibited Items

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■ I understand that helium-filled balloons are not permitted on Tulsa Air & Space Museum property.

## Vendor Dress Code

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Minimum attire requirement is Business Casual. Elevated, fantasy gala inspired attire is strongly encouraged to complement the Galaxy Ball aesthetic. Costumes encouraged.

■ I acknowledge and agree to comply with the vendor dress code.

## Payment Method

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■ Check (Payable to Tulsa Air & Space Museum)

Billing Address

■ Credit Card

Card Number: \_\_\_\_\_

Expiration (MM/YY): \_\_\_\_\_ CVV: \_\_\_\_\_ City State Zip

## Cancellation Policy & Liability Agreement

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**Cancellation Policy:** Cancellations received 30 days or more prior to the event will receive a 50% refund. No refunds will be issued within 30 days of the event date.

**Liability Waiver:** Vendor assumes full responsibility for their property and personnel and agrees to hold harmless Tulsa Air & Space Museum, event organizers, venue, sponsors, and affiliates from any claims, damages, injuries, or losses arising from participation. Vendors must be out of the venue by 11:30pm.

**PCI Notice:** For your security, **do not submit credit card details via unsecured email.** Request a secure payment link if needed.

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## Vendor Signature (Agreement Acceptance)

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_